



## **TERMS OF REFERENCE – Registration and Licensing Policies Committee**

### **Purpose**

To review registration / membership and permit issues and recommend appropriate legislative or policy changes to Council.

### **Responsibilities**

- Consider issues pertaining to pharmacist and pharmacy technician interns, pharmacist and pharmacy technician registration, and membership and pharmacy permits;
- Co-ordinate and monitor new registration and membership and proprietary pharmacy permit initiatives;
- Report to Council; and
- Any other duties that Council may assign from time to time.

### **Composition**

- Chairman – elected by the committee members;
- Committee Members – up to nine voting members, of which there may be community and hospital pharmacists and pharmacy technicians, as well as members of the public (non-SCPP members).

### **Term of Office**

- Members are to be appointed by the Registrar for a three-year term, which is renewable one time;
- Members who miss more than two meetings consecutively may be asked to reaffirm their commitment to the committee;
- Members who are the subject of an open complaint/investigation or discipline process or are in breach of the Code of Conduct, Conflict of Interest Policy, or the Terms of Reference for the committee may be asked to resign at the discretion of the Registrar.

### **Staff Resource**

- Deputy Registrar