



## **TERMS OF REFERENCE – Professional Practice Committee**

### **Purpose**

To provide direction related to the quality of pharmacy practice and service, incorporating the concepts of patient-centred pharmaceutical care.

### **Responsibilities**

To support the develop of standards and guidelines that uphold the Mission, Vision, Values, and Goals of the College, placing patient safety and the protection of the public above all else.

- To consider issues related to the quality of pharmacy practice and service;
- Develop/review standards of practice for pharmacists and pharmacy technicians in Saskatchewan, ensuring any recommendations encompass contemporary pharmacy practice;
- Develop/review any other standards or guidelines as may be required to assist members to meet the standards of practice and expectations of contemporary pharmacy practice;
- Review current or recommend new bylaws that relate to practice issues;
- Review the Code of Ethics of the College and make any recommendations required to reflect contemporary pharmacy practice;
- Integrate the concepts of pharmaceutical care into the standards/guidelines developed by the committee;
- Promote the concept of pharmaceutical care to members as it relates to the work of the committee;
- Report to SCPP Council; and
- Any other duties that SCPP Council may assign from time to time.

### **Composition**

- At least 9 – 12 voting members;
- At least one member of Council who will also be the Chair;

- A practising hospital pharmacist;
- A practising community pharmacist;
- A practising hospital pharmacy technician;
- A practising community pharmacy technician;
- A representative from the faculty at the College of Pharmacy and Nutrition or designated alternate;
  - The designated alternate may not hold voting rights.
- A representative from the faculty of the Saskatchewan Polytechnic pharmacy technician program or designated alternate;
  - The designated alternate may not hold voting rights.
- May include representatives of the public in the form of appointed Public Members.
- Sub-Committees:
  - may be established by the Chair as required; and
  - members will be appointed by the Registrar.

## Meetings

- Quorum for meetings will be half of the number of voting members of the Committee plus one (1); and
- Meet twice annually and at the call of the Chair.

## Term of Office

- Members are to be appointed by the Registrar for a three-year term, which is renewable one time;
- Members who miss more than two meetings consecutively may be asked to reaffirm their commitment to the committee; and
- Members who are the subject of an open complaint/investigation or discipline process or are in breach of the Code of Conduct, Conflict of Interest Policy, or the Terms of Reference for the committee may be asked to resign at the discretion of the Registrar.

## Staff Resource

- Deputy Registrar or designated alternate.

Questions?  
[info@saskpharm.ca](mailto:info@saskpharm.ca)

September 2020  
 January 2020  
 June 2018  
 Feb 2018